

## Personal Details

Name:		Male <input type="checkbox"/> Female <input type="checkbox"/>
Address:		
	Postcode:	
Home Tel:		Mobile/Work Tel:
Email: _____ @ _____		
Date of Birth: __ / __ / ____		M/ship. No:
Membership Type:		Start Date:
Linked Members:		
Payment Type:		Expiry Date:

### Additional Information:

#### **Emergency Contact:**

Name:	
Relationship:	
Tel No.1:	Tel No.2:

#### **DATA PROTECTION**

By ticking the box below, you agree that Letchworth Tennis Club Ltd can use your personal data, including sensitive personal data, for membership purposes [to send you by post or email or SMS information related to those purposes](#).

[For further details](#) about use of personal details [please see](#) management.

LSTC will also automatically sign up all Tennis related members with the LTA's British Tennis Membership (BTM) scheme, unless you tick the appropriate box below.

#### **Office use only:**

<b>Holding Pen:</b>	<b>CR Membership Input:</b>
<b>Joining Letter:</b>	<b>BTM No:</b>
<b>Tennis Assessment:</b>	
<b>Gym Assessment:</b>	



**Membership Terms and Conditions**

- 1. All memberships are for a minimum 3 month contract. Membership cannot be cancelled before 3 months membership has been paid.
- 2. One months written notice is required if you wish to cancel your membership.
- 3. If you fail to pay any monies under this agreement or if any direct debit is returned unpaid or any cheque is returned unpaid or if any other form of payment is not honoured for whatever reason, you shall pay us on demand an administration fee of £20.00.
- 4. If you fail to pay the amount due under this agreement for a period of time of more than 30 days, then we may pass the debt to a third party company for collection. The costs incurred in employing the third party company will be borne by you including costs in tracing you should you have changed your address without informing us.
- 5. Memberships can only be frozen on proven medical grounds. In this case members can freeze their membership for a period not less than one month and no longer than six months.
- 6. It is the responsibility of the member to ensure that all their correspondence (such as cancellation letters and change of personal details) reaches the Sports & Tennis Club.
- 7. No refunds will be made due to cancellations, lack of use or any other reason.
- 8. Members must sign in at Reception on each visit to the Club to log attendance.
- 9. Management reserves the right to amend the facilities programme.
- 10. The membership fee may only be amended if we advise you in writing giving 30 days notice
- 11. When applying for a concessionary membership, applicants must provide original personal documents.
- 12. Dishonestly giving incorrect information or misleading information will result in immediate cancellation of a Membership.
- 13. A £50 membership joining fee is payable upon joining to all members aged 18 and above. All Junior Memberships do not have a joining fee. If you cancel and choose to rejoin at a later date you will be required to pay the £50 joining fee again. This is not applicable to membership freezes.
- 14. Monthly payments will commence on the 1st day of each month.
- 15. Management reserve the right to refuse or withdraw memberships if any person contravenes these terms and conditions, or the rules and regulations of the Sports & Tennis Club.
- 16. LSTC may use your personal information for the purposes as laid out
- 17. Management reserve the right to revise and amend these terms and conditions at any time.

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I, the undersigned, have read and understood the Membership Terms and Conditions and I agree to observe and comply with them in all respects. I am over 16 years of age on the date of signing; otherwise this must be signed by parent/guardian/carer.

Signature ..... Date.....

Print Name ..... Membership Number.....

Print Address.....

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## **Use of Your Personal Information**

LSTC may use your personal information for the following purposes:

- to sign you up as a British Tennis Member
- to contact you by post or e-mail
- to allow access of fellow members to your personal contact details, in order to co-ordinate matches, tournaments and other such activities
- to make parts of the website easier for you to use by not making you enter your personal information more than once.
- the reasonable purposes of LSTC, acting always within the Data Protection Act 1998.
- to market to you LSTC and third party products and services and other purposes as you may have consented to in submitting your personal data.